



Student ICT Use Agreement

General Use

I will ...

- follow 'The Mapleton Way' when using our school's digital devices
- treat the school's digital resources with respect
- move safely around the computer lab
- hold the iPad with two hands when carrying it and I will walk with it at all times
- make sure the iPads are returned to the correct place
- make sure the laptops are not moved from the computer lab and that all cords are left as they were found
- keep food and drinks away from all digital devices.
- immediately report any accidents or breakages to my parents and teachers.
- follow all staff directions in relation to the use of digital devices
- I will follow the MSS 'Netiquette Rules'.



I understand that if any damage to a device is through substantiated negligence of the school, the school will cover the cost of repair. If damage is caused by deliberate or careless actions of a student (owner or others), the costs of repair will be passed onto those involved and necessary behaviour consequences may apply. The decision around the responsibility for repair costs is at the discretion of the Principal.

Content on the digital devices

1. I will use the school's digital devices only to support my school learning program whilst at Mapleton State School.
2. I permit my teachers to perform checks to monitor that I have not installed illegal or unsuitable software and content and to check the websites which I visit. I understand there will be consequences for inappropriate use including, but not limited to, loss of privilege of using the digital resources for a period of time.
3. Accessing social networking apps is not permitted on school digital devices and only appropriate pictures and videos are to be stored on the device.
4. I am responsible for making sure that the content I access is appropriate. If I come across content that I know is not appropriate, I will tell a teacher or responsible adult straight away.

Safety and Security

5. Whilst at school, I will only connect to DETE's filtered Internet service, Education Queensland's Managed Internet Service only. When devices are used at home, parents are advised to monitor student online activity. School based internet service reports can be run if needed to investigate individual user's internet usage.
6. Whilst at school, I will only go to websites at school that support my learning activities.
7. I will only use my school email account for mail related to my learning.
8. Electronic messaging, communications and file transfer may be used for educational purposes only, under the direction of my teacher.
9. I will not reveal names, personal details or images of myself or others, online or in electronic communication unless it is safe and I am authorised to do so (parents and students are encouraged to visit the government eSafety site at <https://www.esafety.gov.au/> and discuss online safety and privacy).
10. I will only take photos and record sound and video when granted permission by my teacher.
11. The school name, crest or uniform must not be used in any way which would result in a negative impact for the school and its community. I will not post photos, audio or video of such online.
12. I will use the iPad/laptop lawfully and in accordance with the Appropriate Use/Behaviour of School Network guidelines regarding ethical use of equipment, technology, use of legal software, use of the Internet and the protection of personal data.
13. For security reasons, I am not to share account names and passwords with anyone unless requested by Mapleton State School staff when servicing the devices.
14. I am responsible for the security and use of the digital devices while at Mapleton State School.

I have read and understand the Mapleton State School Student ICT User Agreement and the Mapleton SS Responsible Behaviour Plan for Students (both found on our school website). I agree to abide by the guidelines outlined in these documents. I am aware that non-compliance or irresponsible behaviour will result in consequences determined by the school.

Name of Student: _____

Student Signature: _____

Name of Parent: _____

Parent Signature: _____

Year: _____ Date: _____

Class: _____