

# Mapleton State School Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Mapleton State School.

Please take the time to read it. We are most willing to answer any queries you may have about our school. We look forward to working with you to ensure that your child receives the best education possible. We are committed to high standards here at Mapleton, and invite you to participate in the school life of your child. Your involvement and support are highly valued as we prepare your children for life in an increasingly complex and changing world. Mapleton State School is situated in a small community in the heart of the Sunshine Coast hinterland.

Students attending our school come from Mapleton itself and local districts. Two bus services bring children from the nearby rural residential areas of Kondalilla, Flaxton, Dulong and Kureelpa to the school. Our campus is experiencing slow but steady growth, resulting in a continuing improvement in facilities each year. The friendly small-school atmosphere we enjoy at present is something we wish to foster and nurture, as long as circumstances permit.

#### At Mapleton State School the staff, students, parents and carers work as a team to:

- maintain a happy atmosphere;
- Create a safe, supportive, respectful environment where success is encouraged;
- develop in our students life skills of confidence, persistence, organization, getting along with others and emotional resilience; and
- prepare our children academically and socially for a future characterised by rapid change.

# At Mapleton State School we are committed to following 'The Mapleton Way' which promotes:

Care for yourself;
 Care for your school;

Care for others;
 Care for your learning.

#### Responsibility of Students to:

- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules as outlined in the school's Responsible Behaviour Plan for Students, including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- · meet homework requirements and wear school's uniform
- respect the school property.

# Responsibility of parents to:

- · ensure your child attends school on every school day for the educational program in which they are enrolled
- attend open meetings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- · ensure your child completes homework regularly in keeping with the school's homework policy
- inform school of student absences and reasons for absences in a timely manner
- treat school staff with respect
- support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self discipline and self control
- not allow your child to bring dangerous or inappropriate items to school
- · abide by school's instructions regarding access to school grounds before, during and after school hours
- advise Principal if your student is in the care of the State
- keep school informed of any changes to student's details, such as student's home address and phone number.

## Responsibility of school staff to:

- · design and implement engaging and flexible learning experiences for individuals and groups
- inform parents and carers regularly about how their children are progressing
- design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- create and maintain safe and supportive learning environments
- support personal development and participation in society
- · foster positive and productive relationships with families and the community

**Uncontrolled copy.** Refer to the Department of Education, Training and Employment Policy and Procedure Register at <a href="http://ppr.det.qld.gov.au">http://ppr.det.qld.gov.au</a> to ensure you have the most current version of this document.

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- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- clearly articulate the school's expectations regarding the Responsible Behaviour Plan for Students and the school's Dress Code policy
- ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs)
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner in accordance with departmental procedure, Complaints Management – State Schools
- treat students and parents with respect.

### This enrolment pack contains:

- □ Responsible Behaviour Plan for Students
  □ Student Dress Code (Refer to Parent Handbook)
  □ Homework Policy
  □ School Charges and voluntary contributions
  □ School network usage and access statement requirement of Acceptable Use of the Department's Information, Communication and Technology (ICT) Network and Systems
  □ Absences (Refer to Parent Handbook)
  □ School Excursions Refer to Parent Handbook)
  □ Complaints management
  □ Parent Notice for Religious Instruction in School Hours
  □ Parent / Guardian Consent form for Voluntary Student Participation in Program of Chaplaincy Services (available on request)
- □ Department insurance arrangements and accident cover for students (Refer Parent Handbook)
- □ Managing Consent to Use Student/Volunteer Copyright Materials and/or to Record, Use or Disclose Student Personal Information
- □ Appropriate Use of Mobile Telephones and other Electronic Equipment by Students (Refer Parent Handbook)
- □ School instructions for school access (Refer to Parent Handbook)

#### I acknowledge:

- That I have read and understood the responsibilities of the student, parents or carers and the school staff outlined above; and
- That information about the school's current rules, policies, programs and services, as outlined above has been provided and explained to me.

| Student Signature: | Parent/Carer Signature: | On behalf of Mapleton State School |
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